

Minutes of a meeting of the Bradford East Area Committee held on Thursday, 6 September 2018 in Committee Room 3 - City Hall, Bradford

Commenced 6.05 pm
Concluded 8.10 pm

Present – Councillors

LABOUR	LIBERAL DEMOCRAT
H Khan Salam Shafiq	Griffiths Humphreys Stubbs Ward

Apologies: Councillor Sajawal

Councillor H Khan in the Chair

13. DISCLOSURES OF INTEREST

- (1) In the interest of transparency Councillor Griffiths disclosed an interest in Minute 19 as he was a GP.
- (2) Councillor Stubbs disclosed an interest in Minute 18 as his wife worked with the Youth Service.

Action: City Solicitor

14. MINUTES

Resolved-

That the minutes of the meeting held on 5 July 2018 be signed as a correct record.

15. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

16. PUBLIC QUESTION TIME

There were no questions submitted by the public.

17. 141 TOWN LANE, BRADFORD - REQUEST FOR A DISABLED PERSONS PARKING PLACE (EXCEPTION TO POLICY)

The Committee was asked to consider **Document “H”**, a report of the Strategic Director, Place which outlined an application for a disabled persons parking place where the applicant did not meet all the policy criteria.

It was reported that there had been no objections from the neighbouring properties to the Disabled Persons Parking Place.

The applicant attended the meeting and thanked the Members for considering his application.

Resolved-

- (1) That the application for the installation of a Disabled Persons Parking Place at 141 Town Lane, Bradford as an exception to the policy be approved.**
- (2) That the applicant be informed accordingly.**

Action: Strategic Director, Place

18. YOUTH SERVICE - BRADFORD EAST AREA

The Strategic Director, Place submitted **Document “G”** which gave an update on the work undertaken by the Youth Service (Bradford East Area) during April 2017 and March 2018.

It was reported that as part of a wider health service initiative called Youth In Mind, the CCGs were now commissioning the Youth Service to deliver ‘Buddy support’ to support young people who had been assessed by the Child and Adolescent Mental Health Service (CAMHS) to have mental health issues. Since the start of April 2017, Youth Workers had received on average 5 referrals, at any one point in time. Youth in Mind was part of the CCGs strategy to broaden support for young people with mental health issues within non medical/ specialist services.

Members were informed that Youth Workers acted as Buddies to the young people, their role was to befriend them, support them using the Signs of Safety approach and navigate them to the various support opportunities available to them.



A young person who had used the Buddy Support System spoke about her positive experience and assistance she had received through the scheme.

Members were informed about the work undertaken by the Youth Service in the Bradford East area to contribute to achieving the Youth Service Key Performance Indicators during April 2017 and March 2018 (detailed in Appendix “A” to the report).

It was reported that in addition to maintaining the level of open access youth provision had seen significant growth in the number of specific one to one interventions that had helped address the need of vulnerable young people. Three case studies from the YIM (Youth in Mind) program that highlighted the impact of these interventions on the lives of young people in Bradford East ward were reported to Members.

Members commented on a number of issues which included:

- How much money was available to support the six Bradford East Wards?
- How would the Service know if Key Performance Indicators 2 (Voice and influence), 3 (open access) and 4 (targeted provision) had increased?
- Concerned that if a child did not live near a youth centre or referred to the Youth Service they would not know how to access the Service; struggled to find out how a young person would access the Youth Service and worried that the element of accessing the Youth Service was still not right; a Youth Service app was being developed what stage was that at?
- Youth Service had taken on CAHMS work and supported mental health and having done this work now for a year did Youth Workers feel it was too big a job and were they being supported?
- Worried about those young people that were not being reached due to the intensive support needed.
- There was a danger of Youth Service having to pick up capacity in other areas such as Social Care.
- At the last joint Children’s Services and Health and Social Care Overview and Scrutiny Committee there was a suggestion that buddying should be undertaken with young people who had similar experiences as the young person needing support.
- How many secondary schools were not participating in Youth Service interventions? what was the scale of the problem of young people who were excluded from school?
- Through the Youth Services intervention work were safeguarding issues referred to Children’s Services?
- Were any children turned away due to capacity?

In response to Members questions it was reported that:

- Funding available to the wards would be provided to Members.
- The various KPI figures would be monitored next year as this year was the



first year they had been introduced; one to one work with young people had increased; youth voice had increased and young people were more actively engaged and more information and advice work was being undertaken.

- Concerns raised about accessibility to the Youth Service would be taken to the Youth Service Practitioners meeting; the Youth Service app was still in development.
- Youth Workers were enjoying the extra responsibility they had taken on in relation to CAHMS work; very few young people required the specialist support; Youth Workers were being fully supported.
- Evaluation of Youth in Mind/Buddy Support had been undertaken and Youth Workers were commended for the excellent work they do.
- Bradford was the only City where the CAHMS waiting list was below 10 weeks due to the work undertaken by the Youth Service.
- Youth Service was looking at undertaking more small group work with young people and intensive one to ones.
- More work would be undertaken with secondary schools in the coming year; the number of pupils being excluded was increasing.
- Any issues relating to safeguarding would be referred to Children's Services; Youth Service were linked to various services/agencies and the Service also worked with residential units.
- Youth Services were overstretched but no child would be turned away only in circumstances where it was not a Youth Service responsibility; some young people just dropped out and a handful that did not engage; Youth Service do try and locate young people that did not engage.

In response to a Member's question it was reported that in the Bradford East Area young people had been supported to access information, advice and guidance digitally through a self-care tool called *Make Your Mind Up*. This digital tool enabled young people to explore a range of issues such as employability, housing, diet and exercise whilst promoting better mental health and wellbeing.

It was reported that this digital tool worked alongside a range of other activities which increased the numbers of young people accessing Information, Advice and Guidance. For instance Job clubs, which run in the Little Horton, Bowling Barkerend & Bradford Moor wards. Here young people were able to explore career choices, search for employment, training & education opportunities as well as develop CV's and practise interview techniques.

Resolved-

- (1) That the work undertaken by the Youth Service in the Bradford East Area as detailed in Document "G" be welcomed.**



- (2) **That the young people be thanked for attending the meeting and for the work they undertake in supporting the Youth Service such as assisting Junior Youth Clubs.**

Action: Strategic Director, Place

19. UPDATE ON FAMILY HUBS PREVENTION AND EARLY HELP IMPLEMENTATION

On the 3 April 2018, the Executive agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.

The Strategic Director, Children's Services submitted **Document "I"** which provided an update on implementation since April 2018 with a specific focus on area based outcomes and planning.

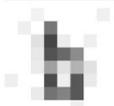
It was reported that the Family Hubs model would continue to provide the following services district-wide:

- Early Help Gateway (including Families Information Service and SEND Local Offer) which would be a single point of contact for advice on prevention and early help linking together on-line and phone based advice, information and referral routes;
- Oversight of educational support, including children missing from education (Education Safeguarding service);
- Specialist behaviour support and inclusion for children and young people with special education needs and disabilities;
- Short breaks for disabled children and young people;
- Intensive Family support/Family Group Conferences to prevent children and young people coming into care.

Each of the four area Family Hubs prevention and early help team would be made up of:

- 1 x FTE Family Hubs team manager
- 2 x FTE Senior Family Key Workers each supervising 7 x FTE Family Key Workers (14 x FTE in total).
- 1 x FTE Senior Prevention Worker supervising 7 x FTE Prevention Workers and 1 X FTE Access & Take Up Worker
- Business Support Officers

It was reported that each area would also be supported by key workers ('one worker, one family, one plan') provided under the Families First and Stronger Families projects lead by Barnardos. Bradford Council had commissioned a keyworker service for vulnerable families across the Bradford district that met the national 'Troubled Families' criteria (named Families First in Bradford) and locally set criteria.



Members commented on the following issues:

- There was no mention of involving primary care; GP's had meetings to discuss serious cases but 2/3 health visitors were not able to share information as they were working in a different team; health visitors and school nurses relationship was not good as there was a lack of communication.
- The accuracy of the paragraph relating to additional funding to increase the number of Prevention Workers and Key Workers needed looking at (4.2 of the report).
- What would be the impact of fewer staff on service delivery and what effect would this have on the outcomes?
- How did the Service work with hard to reach communities?
- Better Start had data which could be used thus avoiding duplication and maximising resources.
- It was important to have effective communication between all the agencies involved.
- Bradford was being talked about in other areas as a good model for Children's services.
- Did the service have figures of people that they were not able to help?
- Was the information reviewed on the number of people where there was no further action in case they needed to be placed back into the system?

In response to Members questions it was reported that:

- A mechanism was needed locally for families who were at risk and needed to be referred.
- There was a recording system in place on the number of families the service was working with; information on how many families the service was working with and the number of referrals to Early Years, Gateway etc could be provided.
- Fewer staff meant reducing activities that were being undertaken and passing on responsibility for certain programmes to other areas.
- In terms of hard to reach communities targeted early help had mechanisms in place that signposted people to other services such as Youth Service etc; the role of the team manager was to know the area well and make it work.
- The service had 40,000 contacts and did 5700 assessments; the Service were aware of how many cases were early help, social work assessments and how many cases were Looked After; figures of the assistance provided to families could be reported next year.
- In some instances children in domestic abuse cases were removed and placed on child protection; in such cases there was no further role for the Prevention and Early Years Service.



Resolved-

That the report (Document “I”) and progress to date be noted.

20. UPDATE FROM COMMUNITY ACTION BRADFORD AND DISTRICT (CABD)

The Chief Executive Officer of Community Action Bradford and District submitted **Document “J”** which provided an update on the work undertaken by Community Action Bradford and District in supporting and developing voluntary and community sector organisations in the Bradford East Constituency.

It was reported that Community Action helped voluntary and community groups to start up, grow and develop; as the needs of groups changed over time, Community Action also helped groups change, reduce activities or close when needed. The voluntary organisation support officer role involved helping groups with good governance and explaining how to raise funding including, but not limited to, applying for grants. Typical enquiries also included questions about employment/ volunteer issues, financial management, marketing and business planning.

Members were informed that there were four voluntary organisation support officers working district-wide with staff working together as a team. In Bradford East constituency, Clive Whitaker and Lincoln Oakley, based at the Voluntary Services Centre, Sunbridge Road provided help through one-to-one support (phone, email, and outreach), events and network meetings to staff, volunteers and management committee members. Groups were referred to other support and training where appropriate.

Members commented on the following issues:

- Had Community Action had discussions with the Council on whether support such as business rates relief etc which small organisations relied heavily on would continue?
- Had Community Asset Transfer been a challenge?
- Due to loss of funding for the funded initiative would the support provided be short term?

In response to Members questions it was reported that:

- Some organisations were looking at doing things differently and looking for other sources of funding that was available but some groups were not as proactive.
- Bradford had a good voluntary sector but lack of trustees that would take over a Community Asset.



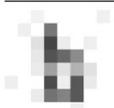
- Community asset transfer for the voluntary and community sector had been a challenge; Several groups had expressed an interest and some had progressed through the 4-stage process. Groups who had progressed to later stages and were negotiating leases had to call upon legal advisers with the inevitable costs associated.
- Locality (a national organisation), who had helped advise on the Community Asset Transfer process, had recommended no break clause in the leases being negotiated whilst the asset management department would prefer break clauses. The priority of the asset management department had also been on completing the village community halls in the suburban areas of the district. The department was also holding an event in June. For the voluntary and community groups themselves the asset department required groups to have a viable business plan and this had often been a sticking point in getting groups to progress.
- The information team at Community Action were looking at asking organisations to register and pay a subscription to help fund the programme.

Resolved-

That the report (Document “J”) be noted and the Committee acknowledges the work undertaken by the Community Action Bradford And District.

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Bradford East Area Committee.



THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

